

White Box Studios House Rules

- **Set up and break down is to take place during your rental period** that was prepaid for. This includes cleaning up any messes and putting furniture/items back where you found them during the start of your rental.
- The building is locked on a regular basis (except during a building run event). We will have a point person there for let in and to get you settled however it is your responsibility to get the rest of your party into the studio/building after that time.
- With the building being locked it is ***extremely important to NOT prop the building door open while loading or unloading.*** We will have someone there for let in, however if you leave prior to our point person being there for let out please make sure to have a member of your party at the door to act as a door person for only members of the party so as to not get locked out of the building. Please do not let in random people into the building or hold the door open.
- All Members of your party **MUST** be 18 years or older at the time of the rental and have proof ID on them. (IDs can be checked at any time to confirm age. If not ID is present entrance to the studio will be denied)
- Any member of your party ***under 18 MUST have their legal guardian with them the entire time they are in the studio as well in the building.***
- Please keep the studio door closed when using the studio as well as keep music to a normal level as to not disturb other studios in the building.
- There is to be **NO photography inside the building**, the only photography or videography to take place **MUST** be in the studio itself.
- Please make sure when moving furniture or items/equipment in the studio as well as into and out of the building that everything is **carried and not dragged on the floor or pushed across the floor.** This severely damages the floors.(items with rolling wheels can be wheeled)
- **All models MUST be fully clothed when leaving the studio at any point (even if it's just to use the rest room).**

- All models MUST change in the studio itself (whether behind a V flat or have the photographer or other members leave the space during changing), there is to be no changing in the restrooms.
- Please make sure when leaving the studio everything including furniture is put back where you found it during the start of your rental
- Please make sure during the winter the heat is also left on when leaving the studio and lights are turned off.
- If our point person isn't there when your time is up/your done with the space, please make sure to close the studio door behind you and hit the lock button on the key pad.
- If using the paper rolls please do not use any sort of oils on the body and then step on the paper backdrop as well as please do not walk on the paper backdrop with shoes/heels/boots as this heavily damages the backdrops.
- There is to be no candles lit inside the studio or building.
- Pets are not allowed in the building or studio.
- All smoking/vaping is to be done off the building premises. There is to be no smoking/vaping in the studio or building or right outside the door of the building.
- There is to be NOTHING HUNG on the walls or attached to the wall in any way!! Including but not limited to tacks/tape/3M Command Hang Strips/ect ect
- There is to be no real candles lit in or used in the studio or use of any type of fire related prop.